

PREALGEBRA

Semester & Year:	Fall 2013
Course ID and Section Number:	MATH-376-E3867 (033867)
Number of Credits/Units:	4
Syllabus for: Pre-Algebra	Day/Time: Monday, Wednesday, Friday 08:30AM - 09:45AM, Location: Sciences Bldg, Room SC214
Instructor's Name:	Robin Carter
Contact Information:	Email: robin-carter@redwoods.edu

Course Description

A comprehensive review of arithmetic involving whole numbers, fractions, decimals, and signed numbers. Students will solve problems involving ratios, proportions, percents and geometry. Basic algebra concepts and techniques such as variables, simplifying expressions, solving equations will also be introduced. Problem solving, estimation and the communication of mathematical ideas are an integral part of the course. Use of a scientific calculator will be introduced.

Student Learning Outcomes :

These are the things a student will be able to do as a result of successfully completing this course.

1. Evaluate and simplify numerical and algebraic expressions involving integers and rational numbers.
2. Solve linear equations.
3. Write linear equations for word problems and solve.
4. Use sound mathematical writing and appropriate use of symbolism in presenting solutions of mathematical exercises and applications.

Special accommodations: College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPPS.

Academic Misconduct: Cheating is demeaning to your character. It's also a violation of College of the Redwoods policy, and must be dealt with according to their procedures and sanctions. As such, students caught plagiarizing or cheating on exams will receive an "F" in the course.

The student code of conduct is available on the College of the Redwoods website at:
<http://redwoods.edu/District/Board/New/Chapter5/AP%205500%20Conduct%20Code%20final%2002-07-2012.pdf>

Additional information about the rights and responsibilities of students and administrative procedures is located in the college catalog and on the College of the Redwoods homepage .

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

PREREQUISITE The prerequisite for this course is Math 372, or an appropriate score on the math placement test. This course is designed to prepare you for the algebra sequence required for a college degree. You will also strengthen your basic arithmetic skills. We will be using calculators in this course. If you don't have a calculator I would strongly advise you to purchase one. There are many different types and brands available.

REQUIRED MATERIALS The textbook *Prealgebra (second edition)*, written by the Department of Mathematics at College of the Redwoods is available in the following three modes:

A) The textbook is provided free of charge at the following the link:

<http://msenux.redwoods.edu/PreAlgText> (you can print the pdf pages if desired, or save the book to a flash drive.)

B) You may also order a printed version of the entire textbook for \$28 (including exercises and answers) and/or the solutions manual for \$30 (exercises and solutions) at the bookstore.

C) Purchase textbook from lulu.com for \$20 <http://www.lulu.com/product/paperback/prealgebra-textbook/11482419>

Purchase textbook solutions from lulu.com for \$20

<http://www.lulu.com/product/paperback/prealgebra-textbook-solutions-manual/11598900>

Supplies: Scientific calculator, composition notebook (used as reference book), pencils and erasers, a binder, and a ruler or straightedge.

How To Login to MyCR Your course materials such as syllabus, schedule, and grades will be available on MyCR.

1. Go to <http://mycr.redwoods.edu>
2. Your UserID is the same as your Webadvisor UserID (example: cstudent123).
3. Your password is your six digit birthdate. (Please change your password after you first login.)

Up to four of your courses are automatically displayed in the **Quicklinks** green bar at the top of the page. Click on the course you wish to access.

If the course you want is not there, click on **My Sites**. All of the courses in which you are currently enrolled will be displayed.

More instruction on accessing MyCr is available online at <http://www.redwoods.edu/cr-online/mycr-cle.asp>

HOMEWORK: Homework will be assigned every class meeting, and is due on the first and last day of each week. Late homework is not accepted. If you do not submit the assignment on time, you will still be held responsible for the information.

The assignments may take a great deal of time so I recommend you:

- read the section of the textbook that is going to be covered BEFORE the class lecture.

- start the homework as soon as lecture is started for that section (or even before lecture).
- set aside at least 1-2 hours for each hour of class time, to do assignments.
- start working on HW as soon after class as possible this way you will have plenty of time to ask for help.

Set yourself up to succeed: do a little bit at a time. Remember, homework is a worthwhile investment since it is where a great deal of your learning for this course will take place.

OPTIMATH: Optimath is an online math practice tool that gives you full solutions to practice problems and valuable feedback on your work. Optimath will be configured to go with the homework assignments.

To learn how to log in, click here: <http://mathrev.redwoods.edu/online/optimath.html>

Your login name is just like the one that you use for WebAdvisor and myCR: **first initial + last name + last three digits of your student ID#**. For example, if your name is John Doe and your student ID# is 1234567, then your login name is *jdoe567*. Your initial password is your **full 7-digit student ID#**, but you can (and should) change it once you log in.

After you log in, you have just five options (each of these options is explained in more detail below):

- **Choose Assignment** to take online.
- **View Assignment Results** (includes your answers, the correct answers, and solutions).
- **Change password**
- **Email your instructor**
- **Log out**

Important: Do not use the "Back" and "Forward" buttons on your browser when you are using the testing system. If you do, you will be immediately logged out of the system. Instead, use the links on each page to move around. There are really only five places to go, namely the options listed above (**Choose Assignment, View Assignment Results**, etc.).

To log in to Optimath for this course assignments and quizzes, click here:

<http://mathrev.redwoods.edu/cgi-bin/online/f13/OTportal.cgi/>

General Practice Exercises are located here <http://mathrev.redwoods.edu/cgi-bin/online/f13/OTcreatepracticequiz.cgi?course=math376>

QUIZZES: Quizzes may be given several times during the semester using Optimath. The quiz questions will usually cover material given in the homework.

TESTS: There will be five exams given over the semester, as well as a comprehensive final exam. **MAKE-UP EXAMS WILL NOT BE GIVEN** unless you notify me in advance before the day of the exam. [Click here](#) to work on practice exams.

ATTENDANCE: One of the most important things that you can do to succeed in this course is to attend every class meeting. It is the policy of the math department to drop students for excessive absences. This means that if you miss more than five class meetings you may be dropped from the course. If you have to miss class, make prior arrangements to turn in your homework, as well as to get any notes or materials covered that day.

It is the policy of the College of the Redwoods Math Department to exercise a "Faculty Withdrawal" for any student who has missed more than 15% of the class meeting time (prior to the drop deadline), due to the severely diminished likelihood of a successful outcome in the course. It is important to note that, if it is the student's intention to withdraw from the course, the responsibility remains with the student to ensure the proper paperwork has been filed – that is, students are not to assume the teacher will file the "Withdrawal" automatically.

MATH 376L - The Math Lab for Pre-Algebra: All students are encouraged to sign up for Math 376L (The Math Lab for Pre-Algebra). You can receive help on your homework questions, or work on computer tutorials. The Math Lab is located in the Academic Support Center (ASC) in the back part of the Library. You can sign up for the Math Lab by going to the ASC during the first week of class.

COURSE GRADE BASED ON

Homework/Quizzes/Classwork	30%
Five Chapter Exams	45%
Final Exam	25%

In other words, your the average score of your homework, quizzes, and classwork as a percentage will account for 30% of your course final average. The average score of all your exams as a percentage will contribute 45% to your course final average, and the final exam will be 25% of your course final average.

LETTER GRADES Course final averages will fall into these letter grade assignments.

- 90%-100% A
- 80%-89% B
- 70%-79% C
- 60%-69% D
- <60% F

Borderline grades with follow the Attendance and Participation slide. Students with high attendance and participation will average up, while students with low attendance and participation will average down.

LECTURE NOTES: [Click here](#) to download Kevin Yokoyama's lecture notes.

OTHER RESOURCES: [Click here](#) to see other helpful resources.

Revised 8/22/2013

****The above schedule and procedures are subject to change.**
